


STRATTON ST MARGARET PARISH COUNCIL

ANNUAL MEETING OF THE COUNCIL

Parish Councillors are summoned to attend the Annual Meeting of the Stratton St Margaret Parish Council which will be held on **Tuesday 14 May 2019 at 7.00 pm in the Stratton Suite, Grange Leisure, Grange Drive, Stratton St Margaret, Swindon, SN3 4JY**



Tracy Predeth MPA BA (Hons) FILCM
Chief Executive Officer/Clerk to the Council

Tuesday 07 May 2019

AGENDA

1. ELECTION OF CHAIRMAN

To receive nominations and elect a Chairman of the Council.

2. DECLARATION OF ACCEPTANCE OF OFFICE

To receive the Chairman's Declaration of Office.

3. CHAIRMAN'S ANNOUNCEMENTS

To receive the Chairman's announcements, if any, and to receive notification of his/her chosen charity for the forthcoming year.

4. ELECTION OF VICE CHAIRMAN

To receive nominations and elect a Vice Chairman of the Council.

5. APOLOGIES FOR ABSENCE

To receive apologies for absence and consider if the reason for absence should be formally approved by the Council.

6. DECLARATION OF INTERESTS

Members are reminded that at the start of the meeting they should declare any known interests in any matter to be considered, and also during the meeting if it becomes apparent that they have an interest in the matters being discussed.

7. MINUTES

To receive and approve the Minutes of the Council meeting held on Tuesday 23 April 2019 (copy attached).

8. PUBLIC RECESS

Members of the public are invited to make representations to the Stratton St Margaret Parish Council on any matters relating to the work of the Council. or to (Admission to Meetings) Act 1960.

9. CO-OPTION

To consider a request from Mr Matthew Davis for Co-option as a Parish Councillor. If Co-opted Mr Davis will join the meeting, but will not take part in any vote.

10. STANDING ORDERS

To agree to adopt Model Standing Orders (copy attached).

11. FINANCIAL REGULATIONS

To agree to adopt Financial Regulations and amend as necessary following the completion of the internal audit and any recommendations arising (copy attached).

12. APPOINTMENT OF MEMBERS, CHAIRMEN & VICE CHAIRMEN OF COMMITTEES

To review the terms of reference for committees and to consider the appointment of any new committees and appoint Members

- Finance & General Purpose Committee (15 Members)
- Open Spaces Committee (15 Members)
- Property Management Committee (15 Members)
- Planning & Highways Committee (15 Members)

13. APPOINTMENT OF WORKING GROUP

To appoint representatives to sit on a working group together with the Clerk/Assistant Clerk/Mr Robin Thompson to oversee the contract with Parkwood Leisure.

14. APPOINTMENT OF REPRESENTITIVES ON VARIOUS OUTSIDE BODIES

To appoint Members to represent the Council on outside bodies (Representative plus reserve in their absence)

- Wiltshire Association of Local Councils (2 Members)
- National Association of Local Councils (2 Members)
- Swindon Borough Council Planning Committee (2 Members)
- Swindon Area Board Committee (2 Members)

15. GENERAL POWER OF COMPETENCE

To resolve to adopt the General Power of Competence for the forthcoming year.

16. SWINDON INDEPENDENT REMUNERATION PANEL

To consider recommendations for Parish and Town Councils in the Borough of Swindon in accordance with the Local Authorities (Members' Allowances) (England) Regulations 2003 and to consider if elected Parish Councillors will receive an allowance (copy attached).

- 17. REQUEST FOR A PUBLIC LOAN FROM THE SECRETARY OF STATE**
To agree to request a public loan from the Secretary of State for £850,000 for capital funding towards the refurbishment of Grange Leisure.
- 18. MEETING SCHEDULE AND VENUE**
To agree the draft Calendar of Meetings for 2019/2020 Municipal year (copy attached).
- 19. BANK MANDATE**
To agree the Bank Mandate to include all Councillors, the Clerk to the Council, Assistant Clerk, and Finance Officer.

The cheque signatory will consist of the Clerk or Assistant Clerk plus two councillors.
- 20. COUNCIL POLICIES**
To agree that Council Policies will be adopted and amended throughout the year, as and when legislation changes, or they are modified to keep them up to date.
- 21. WHITE HART ALLOTMENTS**
To receive an update regarding the White Hart Allotments and agree to a request to the Secretary of State for the partial transfer of allotment land to Swindon Borough Council.
- 22. DATE OF NEXT MEETING**
The next Full Council meeting shall be held on Wednesday 31 July at 7pm at Meadowcroft Community Centre, Addison Crescent.