



Saturday 06 July 2019

Risk Assessment - To be completed by all exhibitors

Please note all exhibitors are required to carry out their own risk assessment for their business activity at the Festival and have their paperwork to hand if asked to produce it. To complete this form, consider what risks there might be to festival organisers, fellow exhibitors and the general public during the festival.

Assessment of Risk for:

Assessment undertaken by:

Risk Rating (1-10)

Likelihood

Severity

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01-03 = Low

04-06 = Medium

07-08 = High

09-10 = Urgent Action

1 = Very Unlikely

2 = Unlikely

3 = Likely

4 = Very Likely

5 = Certain 5 = Fatal

1 = Injury no lost time

2 = Minor injury up to 3 days

3 = More than 3 days lost time

4 = Major

Activity and Associated Hazards	Who's At Risk	Risk Rating L + S	Control Measures	Further Controls
Trip hazards	Own Staff Festival staff Fellow stall holders General public	Low	Ongoing review throughout the event by maintaining a tidy stall and continually assessing pitch area	
Lifting injury	Own Staff	Low	Staff training to ensure that safe lifting techniques are employed.	
Stand / stall / table collapse	Own Staff Festival staff Fellow stall holders General public	Low	Staff training to ensure that stand / stall / tables are erected properly. Ongoing review and ensure that tables are not over laden.	



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Electric shock (when generated power is supplied to a stall)	Own Staff Festival staff Fellow stall holders General public	Low	All electrical equipment PAT tested. Staff training to ensure that there is no overloading of electric supply.	

Completed by: Signature: Date: